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NO CHANGE in Class. ☐

☐ DECLASSIFIED

Class. CHANGED TO: TS S 0

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/178

Date: 02 MAR 1978 By: DX

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1 December 1949

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Presents:



1. Covert Training Monthly Progress Report. In the future, CTR reports should indicate which students are receiving the CBO courses, which are receiving the OPC variety, or both. A report, for example, that 10 OPC students were covertly trained does not indicate whether they received training for CBO type of activities or the OPC resistance force type of activity.

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2. Training Guide. [REDACTED] is presently editing this guide and expects to have it ready to send to reproduction this week.

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3. TID Space. [REDACTED] reported the space report which was sent yesterday morning via COS/OPC and Exec/ED to Management was reviewed yesterday afternoon by these officials and has gone up to the Hill. [REDACTED] of Management reported that it was a complete summary of all TID facilities and he felt it contained sufficient justification for TID space. However, [REDACTED] felt that all section chiefs should ensure that their space is being fully utilized. In this connection Mrs. [REDACTED] will schedule all new personnel immediately into the Basic and Interim Study Courses and will also schedule personnel who have completed the IOC or other courses and are awaiting further training into such study courses.

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4. Training. CIA has had only two slots for [REDACTED] training and these have been filled. If we wish to send more students to [REDACTED] courses we shall have to have more slots approved. As a reciprocal measure [REDACTED] suggested that we make provision for training of certain [REDACTED] officers in our training courses, particularly in staff and later area training.

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5. TID T/O. [REDACTED] reported that he, Mr. [REDACTED] and Mr. [REDACTED] had another meeting with Classification and at present it appears that the grades of the slots which are in question will be downgraded. After the T/O is approved by Classification it will then be sent to the Executive where there is a possibility of further downgrading of jobs. It is hoped that the T/O will be issued tomorrow. As yet no decision has been reached as to the system of control for TID.

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6. Writing in ILL. [REDACTED] suggested that all reports, memoranda, etc. be written in concise and easily understandable form. Detail should be given where necessary but any tendency toward verbosity should be discouraged.

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7. Cover. [REDACTED] raised the question of cover stories for OGC personnel. He was advised to take this matter up with [REDACTED]. [REDACTED] will likewise discuss problems of this nature with OGC/OGC.

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8. Training for HIGH Level CIA Personnel. [REDACTED] stated that a large number of administrative personnel have no knowledge of operational work; have had no training and very few have been assessed. He felt that from an organization point of view it would be worthwhile for such personnel to enter our training courses so that they might better understand and be sympathetic toward training and operational problems. He suggested that such people as Mr. [REDACTED], etc. be invited to go through the series of training courses; it was agreed that an invitation should be extended to [REDACTED] for his action.

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9. TR Orientation Tour. There are five people scheduled to go on the weekly tour of TR facilities.

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